

County Health Department Attestation For CCTC Contract Staff Coverage of Non- COVID Diseases | 08.03.2022

As of August 2022, in collaboration with the NC Department of Health and Human Services — Division of Public Health, contract staff with the Carolina Community Tracing Collaborative may be assigned duties outside the scope of their work with COVID with an attestation from the county that:

1. The health department has had reduced staffing capacity due to COVID and thus needs the contractor to perform duties outside of COVID.
2. The CCTC contract staff primary role must remain their work with COVID.

Please find the attestation form on the following page. Complete and return that form and send to: wsause@communitycarenc.org, dwalker@communitycarenc.org, and charris@carolinactc.org.

Please also complete this [Duties Requested for Non-COVID CCTC Contract Staff](#) request form.

Examples of duties that CCTC contract staff may perform:

- Monkeypox Vaccine (*Clinical staff only*)
- Flu Vaccine (*Clinical staff only*)
- Flu Testing (*Clinical staff only*)
- Other Vaccine or Testing for disease other than COVID (*Clinical staff only*)
- Data Entry for disease other than COVID
- Call Center Coverage for a disease other than COVID
- Contact Tracing/Case Investigation for a disease other than COVID
- Other administrative duties within the Local Health Department

At this time, we will not be hiring additional contract staff for this work but reallocating existing staff. The local health department will work with CCTC Leadership to coordinate this work. The health department will be responsible for training the CCTC contract staff on the assignment responsibilities.

If you have any questions, please reach out to:

Clinical Supervisors (*Clinical questions*)

CCTC Regional Supervisor/Director (*Non-Clinical Questions*)

Laura Farrell, NC DHHS Contact Tracing Manager: laura.farrell@dhhs.nc.gov

Local Health Department Attestation for CCTC Staff Use for Non-COVID Duties

_____ Health Department attests that we have had reduced staffing capacity due to COVID and thus needs the staff to perform duties outside of COVID. We will ensure that the primary functions of the CCTC staff remains to support COVID.

Health Department Representative: _____

Date: _____

Date received by CCTC: _____

Please complete and send to: wsause@communitycarenc.org,
dwalker@communitycarenc.org, and charris@carolinactc.org.